

# 

# PAWS

USER GUIDE



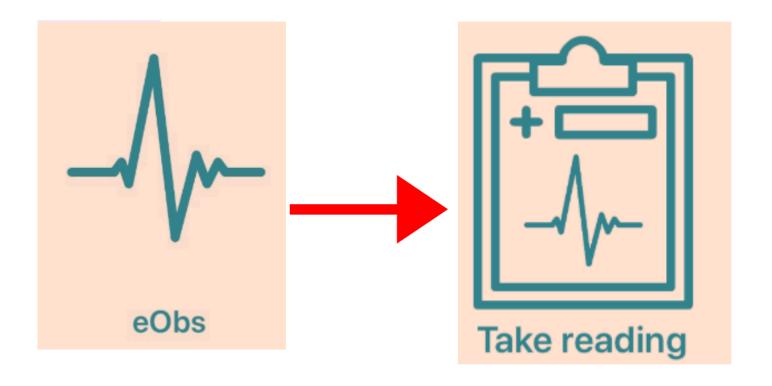


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# Logging into the PPM+ mobile app, enrolling for single sign on, Ward View via PPM+ mobile app

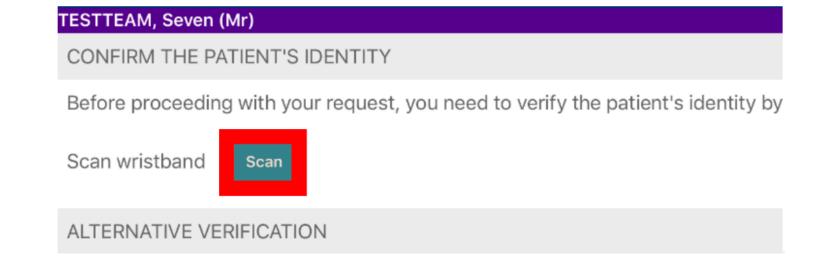
- **Click here** for the user guide for logging into the PPM+ mobile app.
- **Click here for the user guide for viewing the Ward** 2 View via the PPM+ mobile app.
- **Click here** for the user guide for enrolling for single sign on.

# Taking a Reading, Partial Observations and Interventions using the PPM+ mobile app



Once you have selected your patient, to take an observation, select eObs and then Take Reading.

To ensure you are recording a reading on the correct patient, scan the patient's wristband.



Remember, to scan the patient's square "QR" barcode on their wristband.

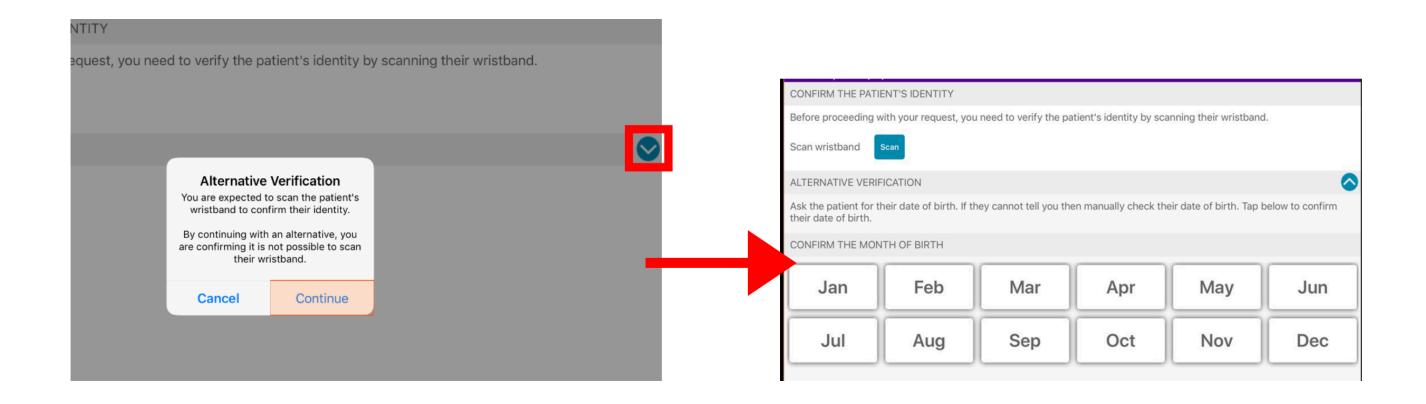


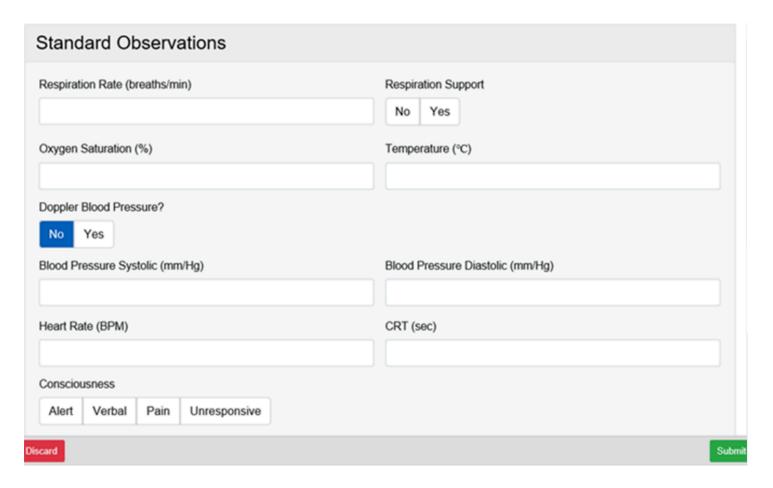


If you are unable to scan their wristband, please use PAS to print a new one.

If it is still not possible to scan a patient's wristband, you are able to verify a patient by confirming their Date of Birth.

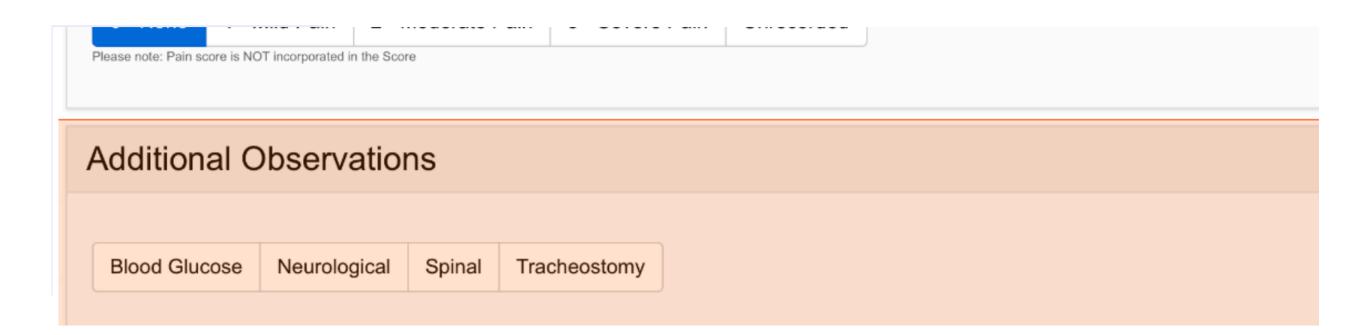
Click on the blue drop down arrow and click continue on the message. Then enter the patient's Date of Birth.





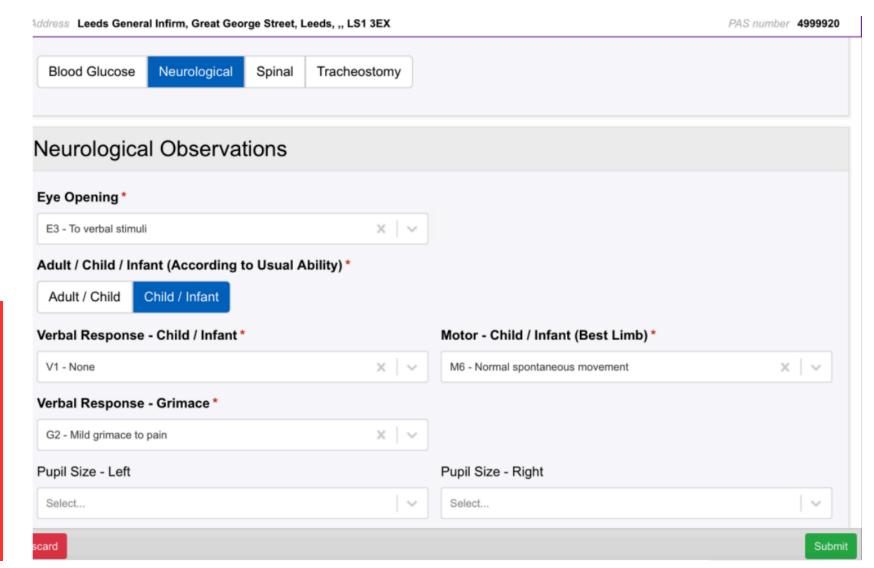
The observations form will then be presented. You can now enter in the observations.

Remember, you can now electronically record additional observations such as Blood Glucose, Neurological, Spinal, Tracheostomy at the bottom of the Observation form.



To enter a 'Grimace score' first you must select V1 - None, in the Neurological Observations, in order to open the appropriate menu.

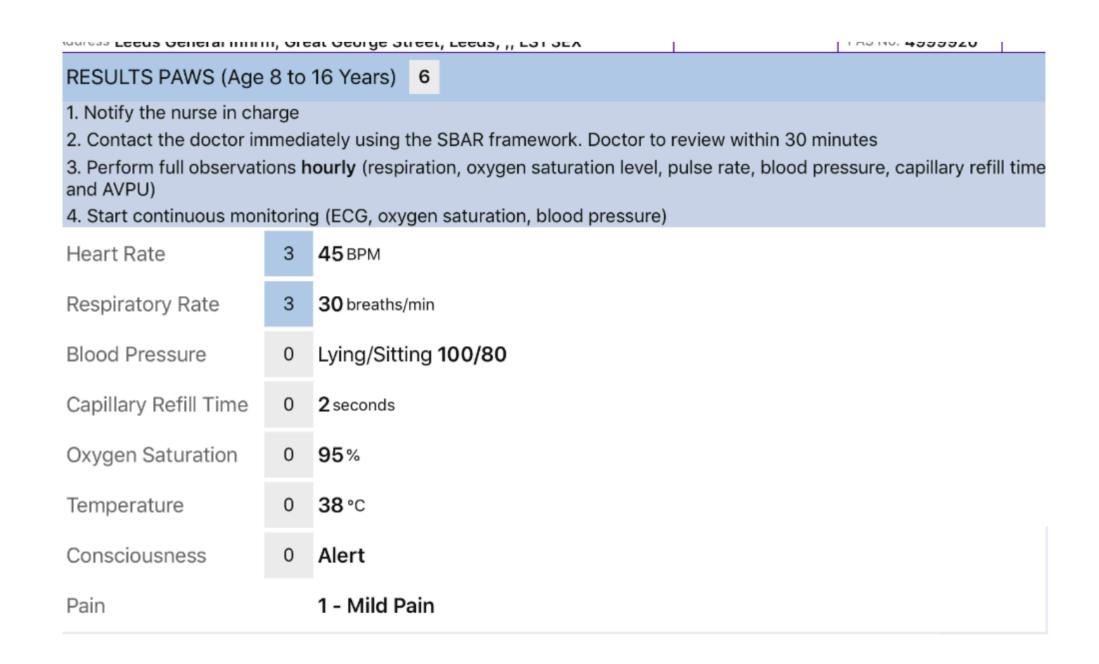
Please make sure you select whether the Neurological Observations are for an Adult/Child or Child/Infant.

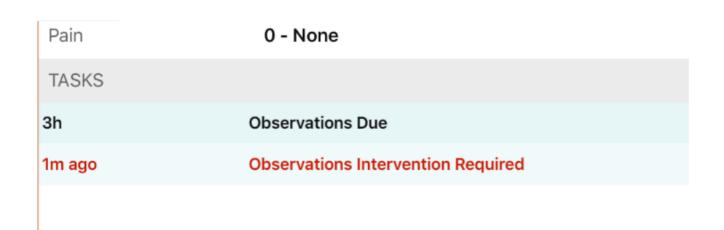




Select submit to record the observations to the Patient's record.

A summary of the observations will then be displayed along with the Graded Response Strategy.

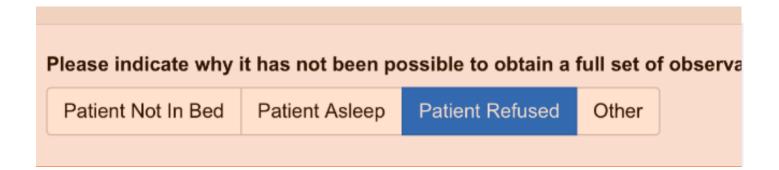




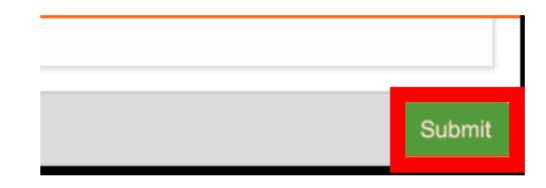
When a full set of Observations have been taken (minimum Respiration rate and Heart rate). The task will then be completed. The tasks area shows when the next observations are due.

Patients with a PAWS score 0-2 will default to 4 hourly

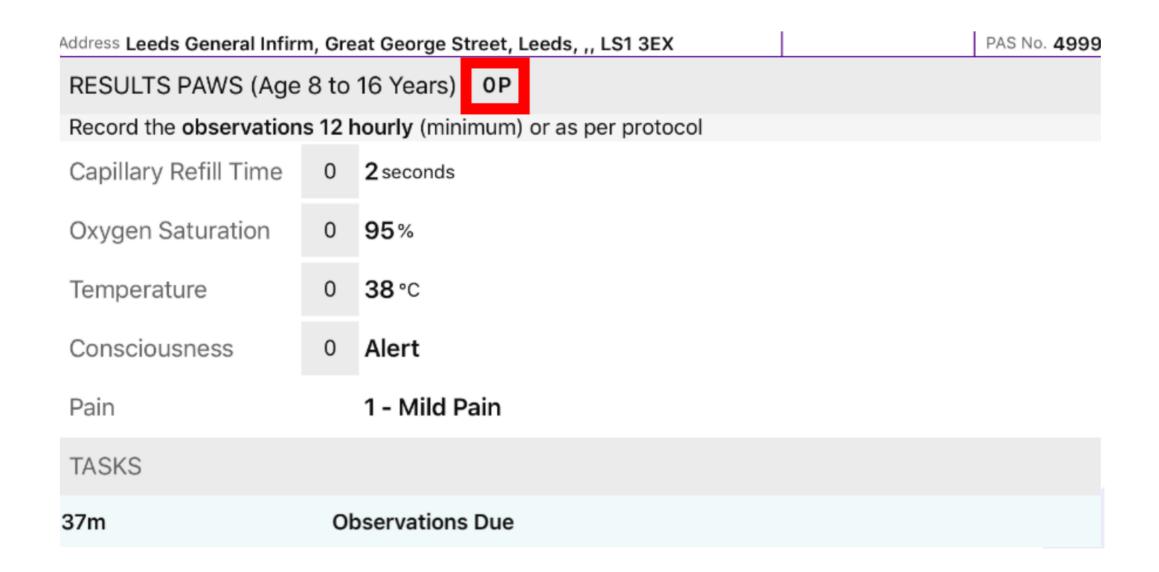
If you are unable to take a full set of observations, scroll down to the bottom of the observation form and select from the available reasons.



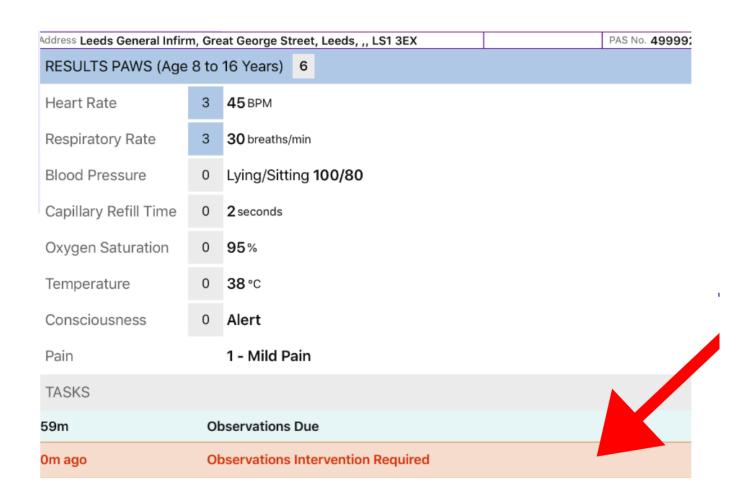
Select submit to record the Observations to the Patient's record.



Partial observations will appear with a "P" next to it on the results screen but also on the Ewhiteboard column called 'Observations' for that particular patient.

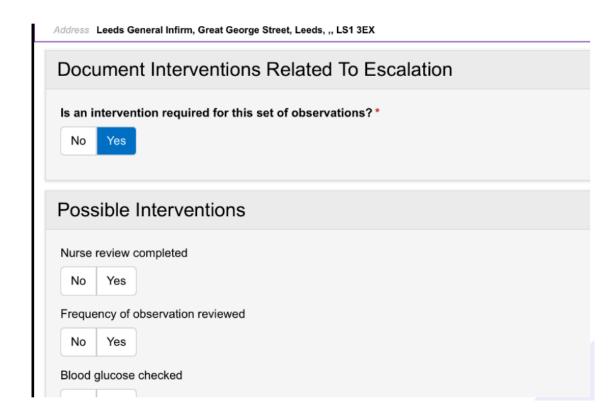


A set of observations taken which include a minimum of the heart rate (HR) and respiratory rate (RR) will complete the task.

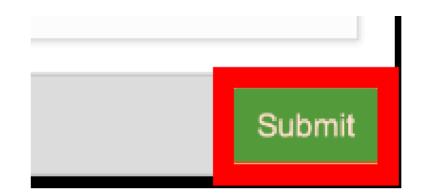


If an intervention is required (for PAWS of 3 or more) select the task underneath the results.

The intervention form will then be generated. Select from the available intervention responses.



Once completed, select submit at the bottom of the form.



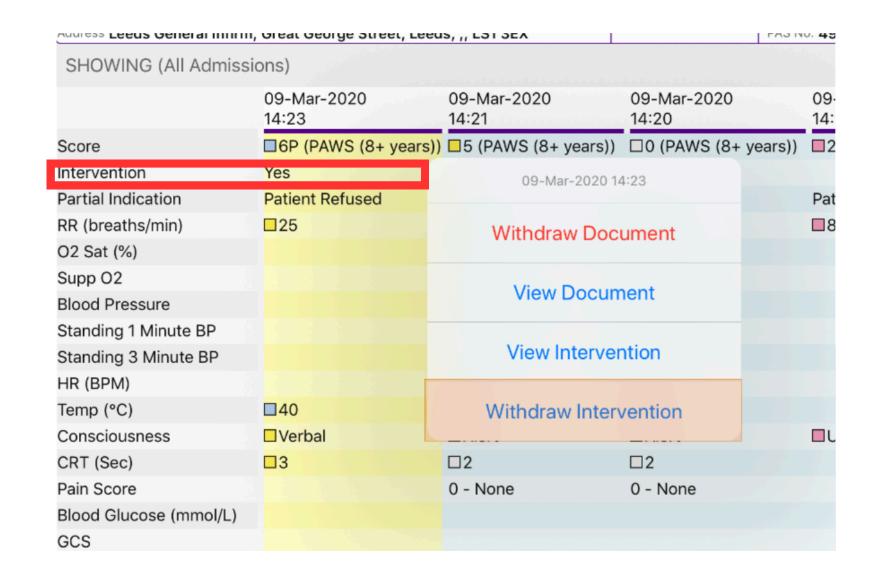
You can also enter the interventions via tasks on the patient actions screen.



Only the most recent intervention will be available to complete



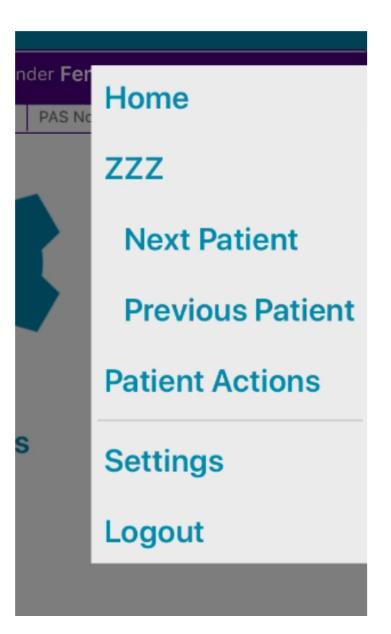
Address Leeds General Infirm, Great George Street, Leeds, ,, LS1 3EX				PAS No	
	To Do (3)	Overdue (3)	Due (0)	All (3)	
15d ago	Falls Daily Care Plan				
45m ago	Observations Intervention	Observations Intervention Required			
45m ago	Observations Due				



For further information please contact:

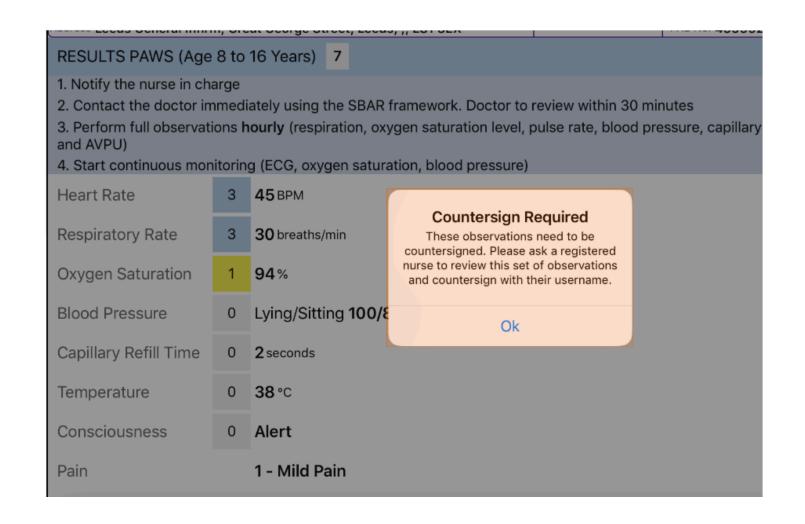
leedsth-tr.lmplementationTeam@nhs.net

You can withdraw document, view document, view intervention (if an intervention has been completed for that particular set of observations - this is known if there is a Yes in the row for intervention) and withdraw intervention (if applicable) from the table view for a completed set of observations by clicking on the observation you wish to interact with. More on the Table tab later in this guide.



Remember, you can use the menu in the top right to quickly navigate to the ward view, Patient Actions and the Next and Previous Patients on your ward.

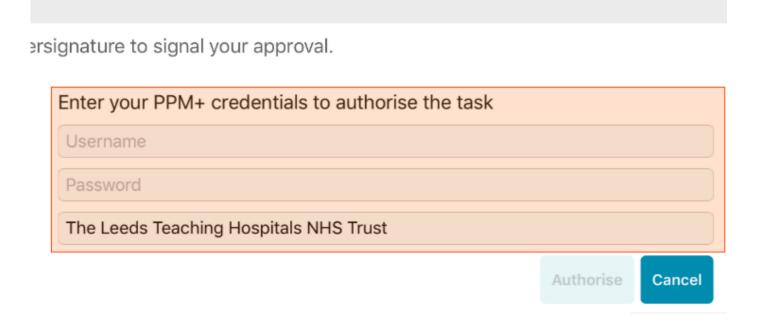
# Countersigning, Charts and Tables

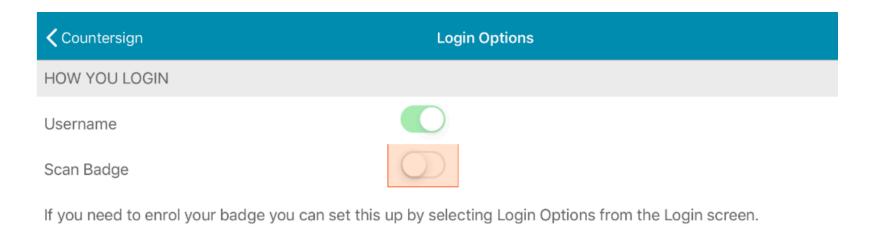


If an observation result requires a countersignature, the user will receive a prompt. The countersignature should be obtained as soon as possible to avoid any delays in the escalation process by a qualified member of staff.

#### \*Qualified Staff Only\*

You may be asked to review the results and enter in your PPM+ Username and Password then tap authorise.



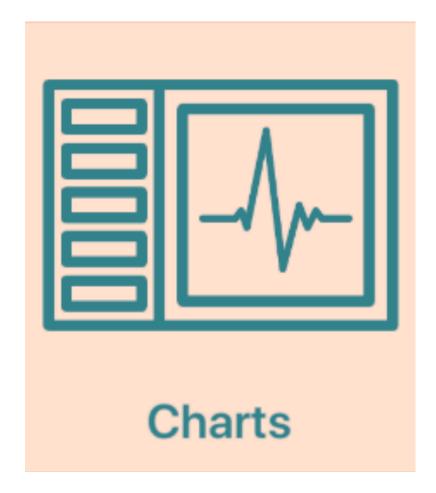


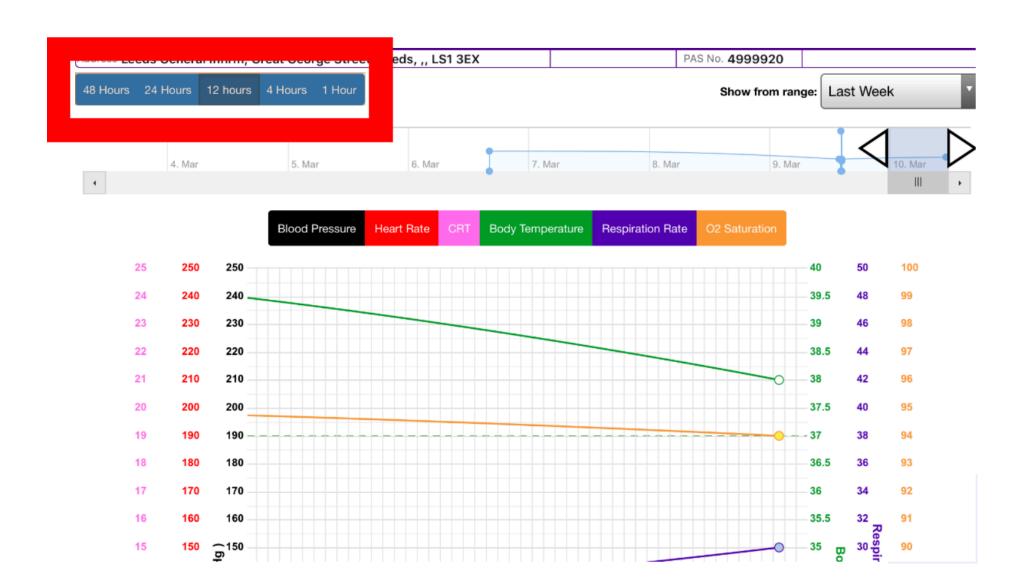
#### \*Qualified Staff Only\*

Alternatively, you can also countersign using your badge and PIN (if registered) by selecting Countersign Options. Then change to Scan Badge.

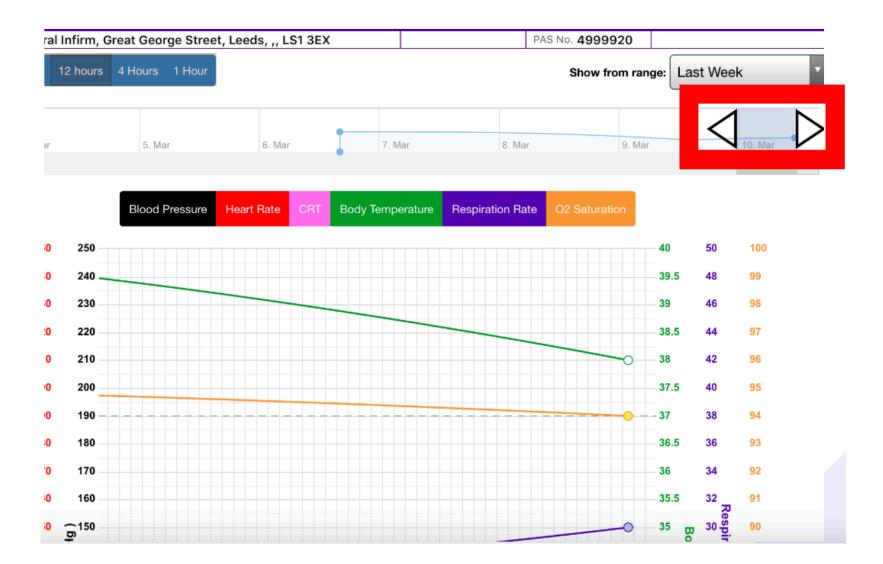
Once the observations have been authorised, remember to hand the ipad back to the original user as they will still be logged in

You can view all electronically recorded observation in a chart form by selecting Charts.

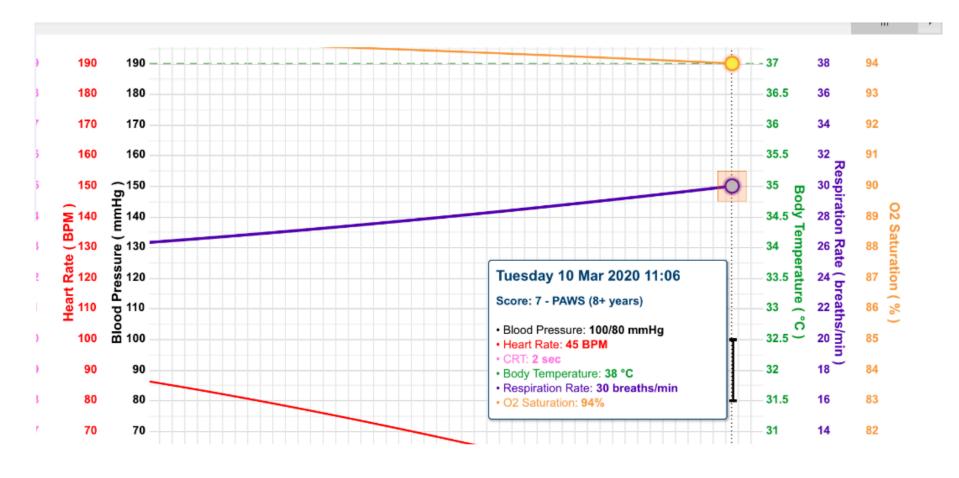




The chart view will default to the last 12 hours but you can change the time period displayed with the buttons in the top-left. You can also display a custom time period by using the sliders at the top right.



Notice how each individual observation point has been colour-coded to represent the result. White = 0 Yellow = 1 Blue = 3 Pink = 10

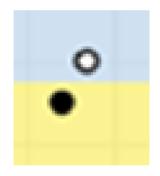


Select an individual result to view all readings displayed on the chart for that time.

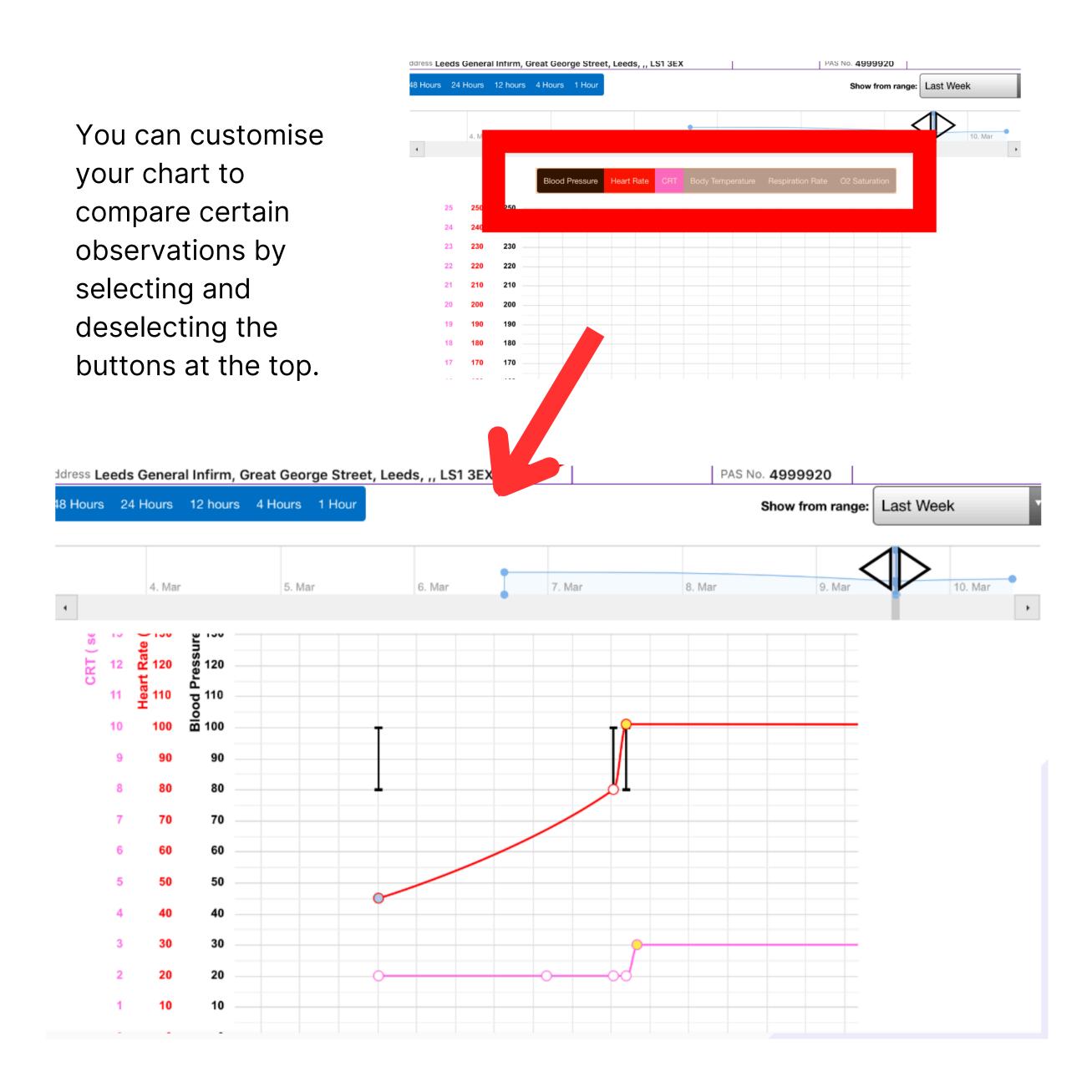
Scroll down to view the rest of the charts and tables including overall PAWS scores and any additionally recorded observations.



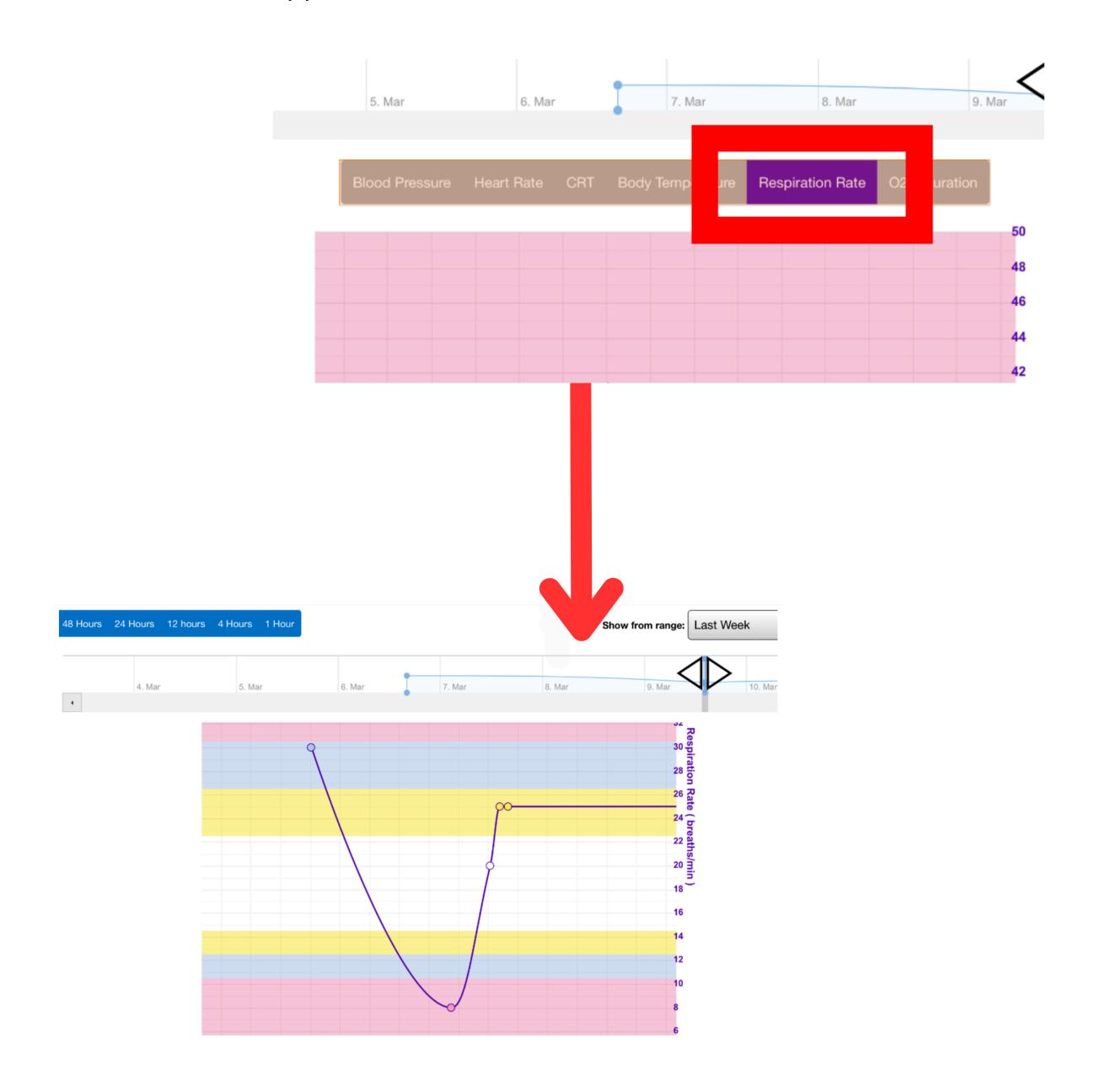
For further information please contact:

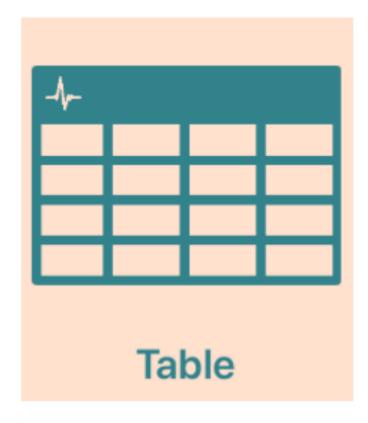


A complete dot denotes a complete set of observations. A white dot with a black outer denotes a partial set of observations.



If you select one reading, the relevant PAWS colour-coding for that observation appears on the chart.

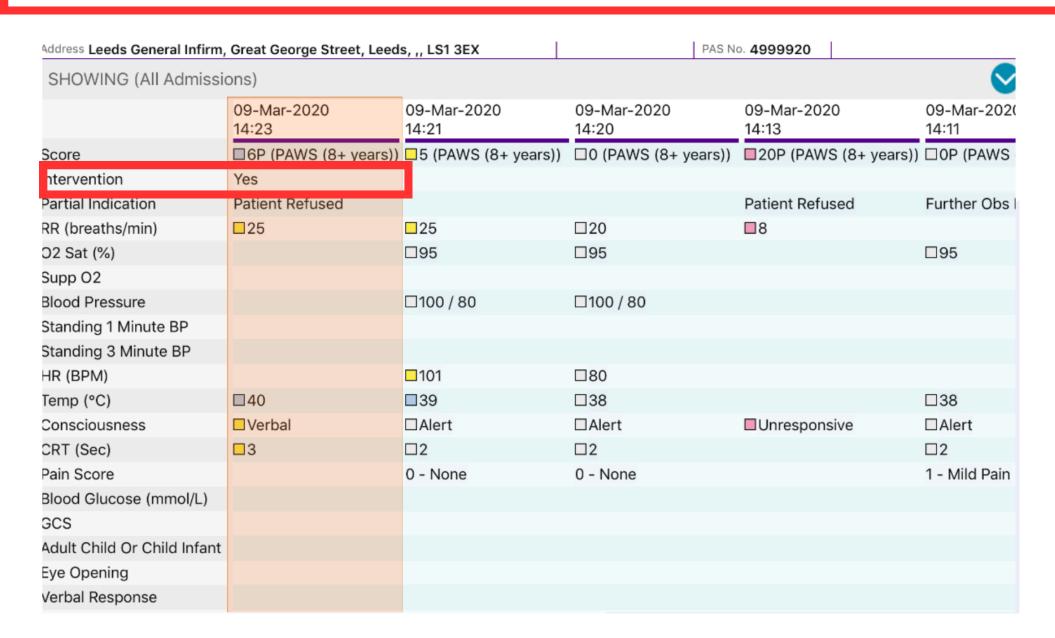




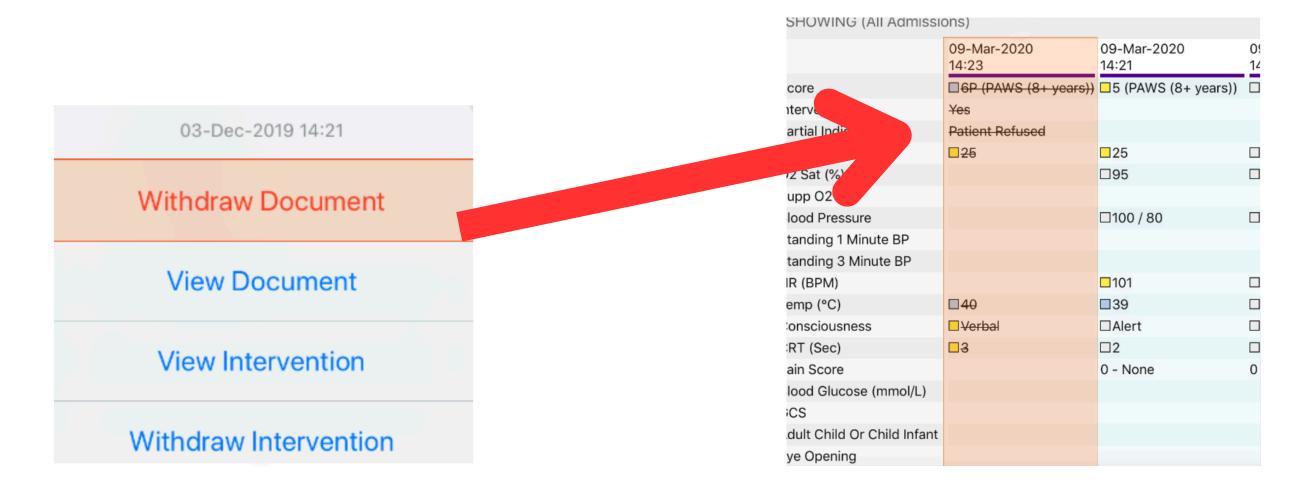
Select table to view the results in an aggregated view.

Select the observation to you wish to interact with.

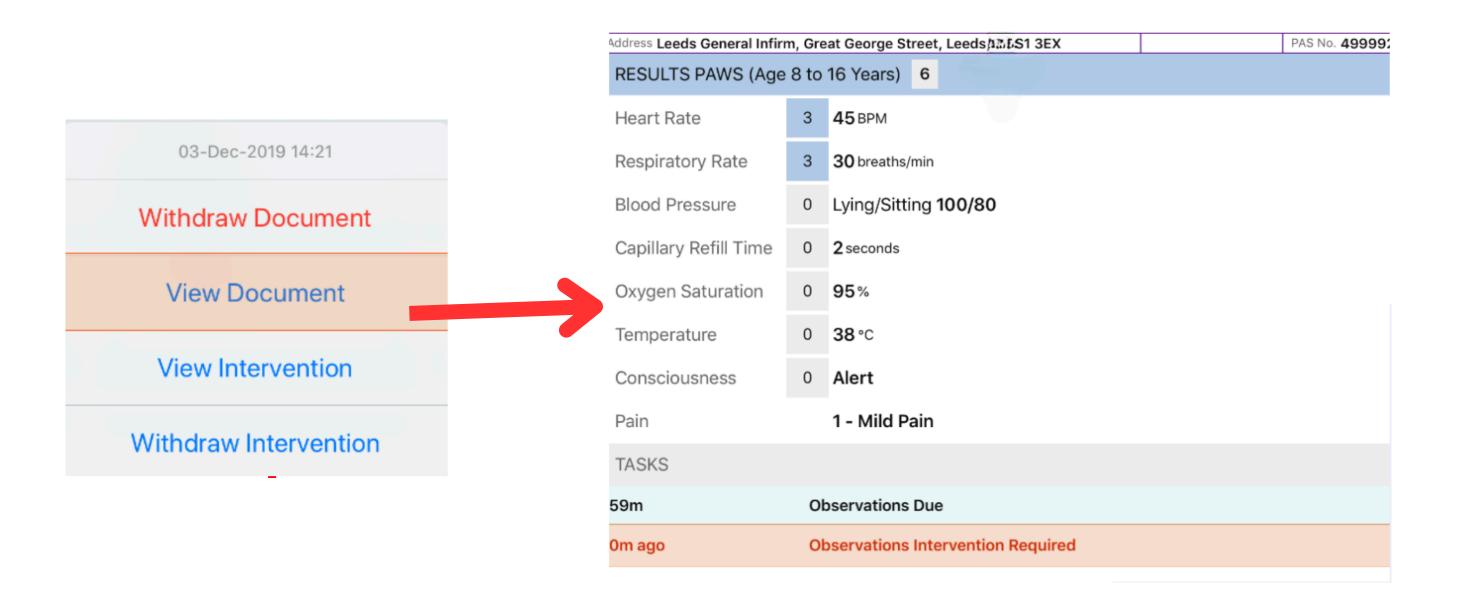
If a set of observations has had an intervention completed, this is known if you see Yes in the the Intervention row.



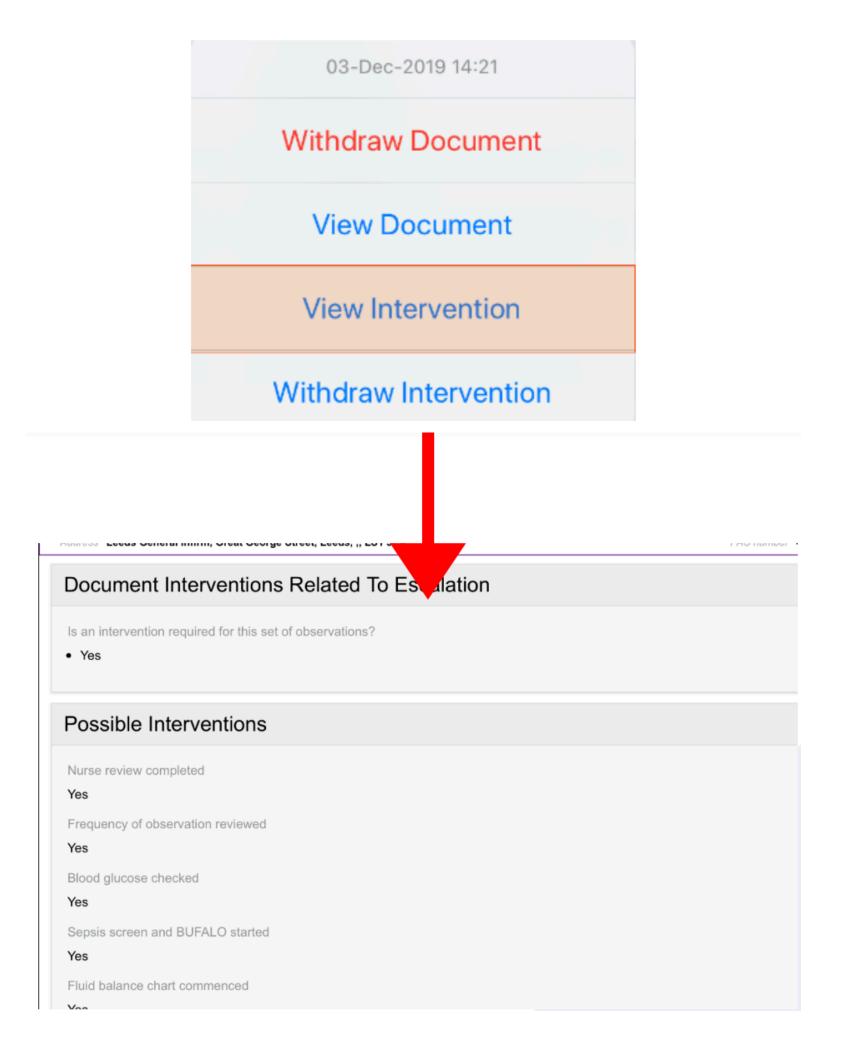
You can withdraw document, which will then appear with a strikethrough once withdrawn.



You can view Document, which takes you back to the results screen for that set of observations.

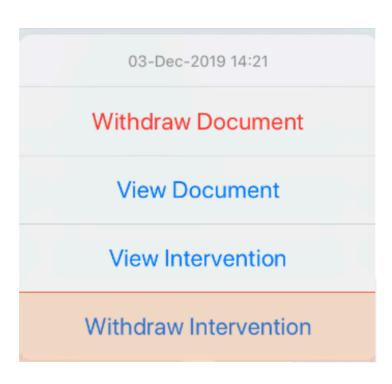


You can view interventions (if an intervention has been completed for that particular set of observations) which will take you back to the completed intervention form.



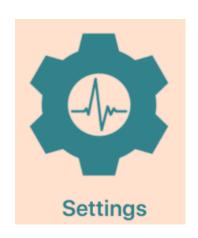
For further information please contact:

Withdraw intervention (where applicable). This will remove the intervention for that set of observations



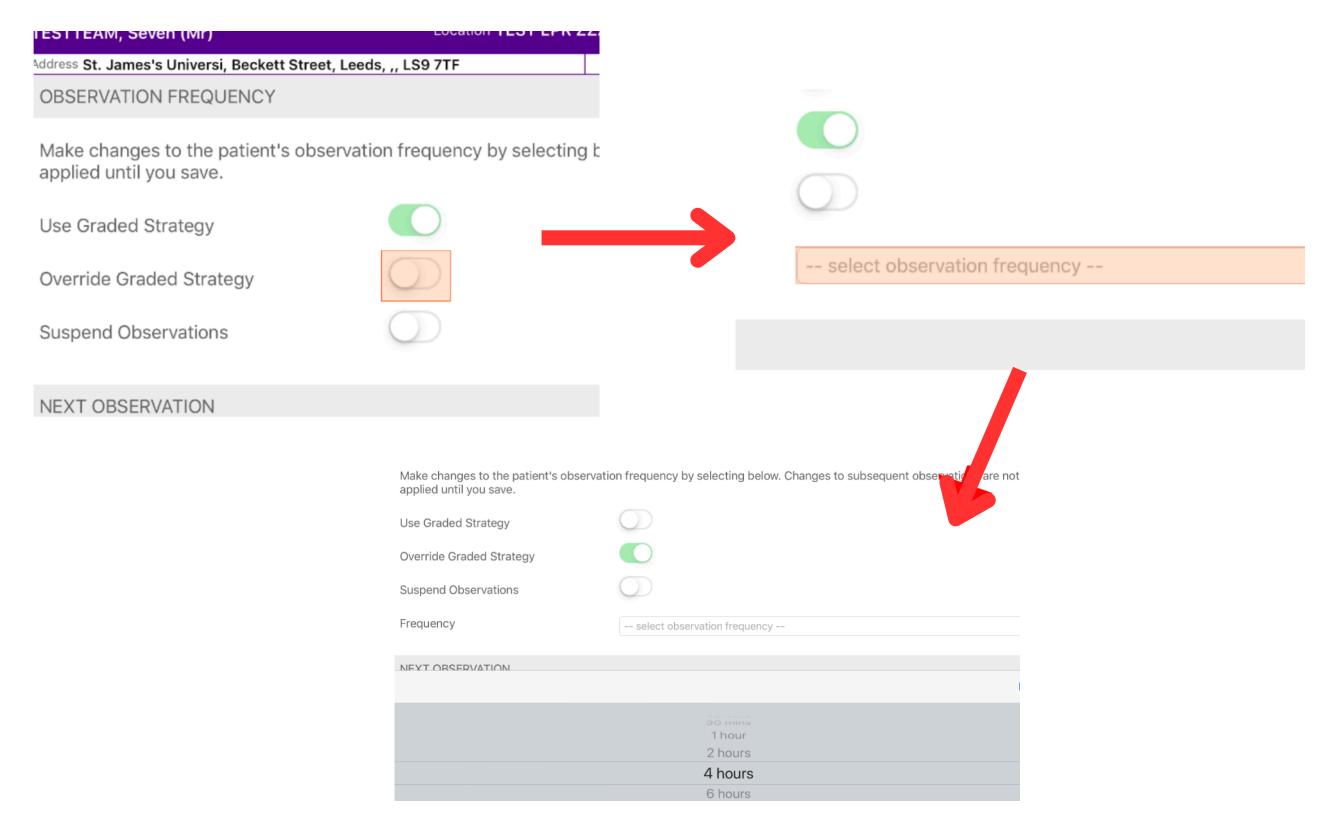
#### **Settings**

#### \*This Section Is For Qualified Staff Only\*



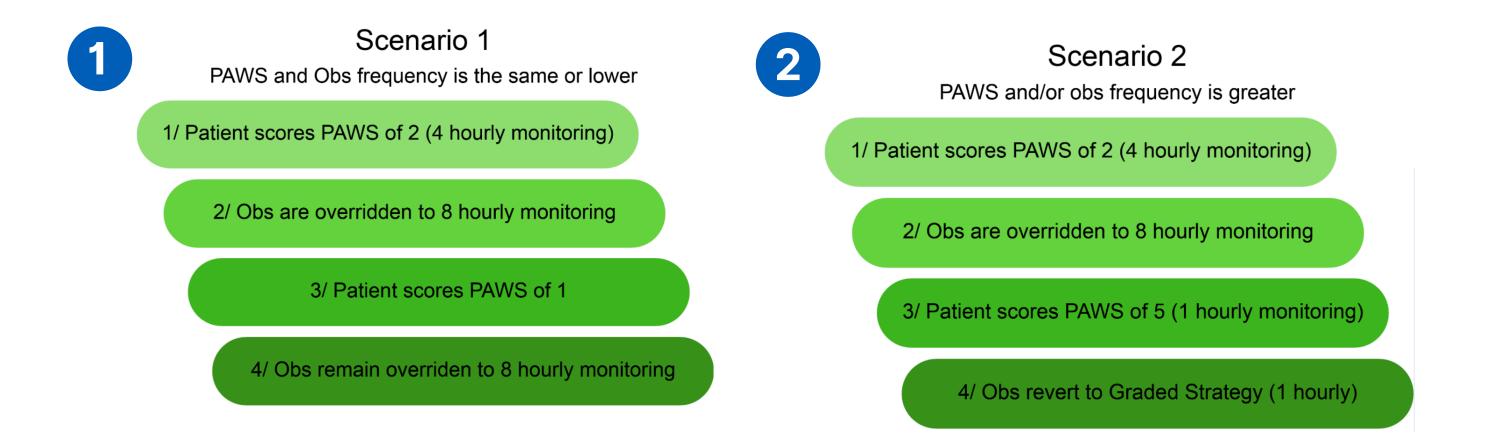
Select settings to override the graded strategy and suspend observations.

Select override graded strategy to select an observation frequency.

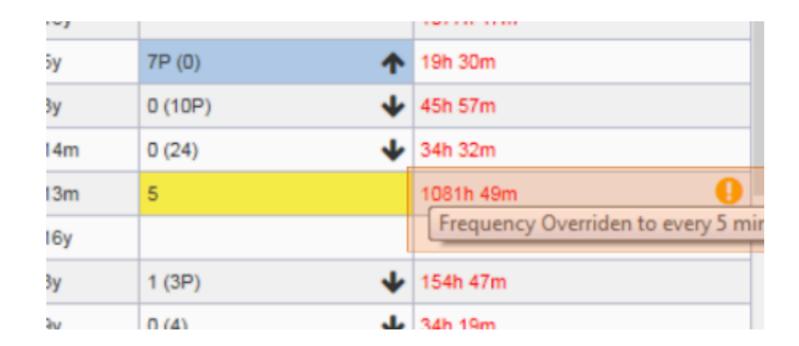


For further information please contact:

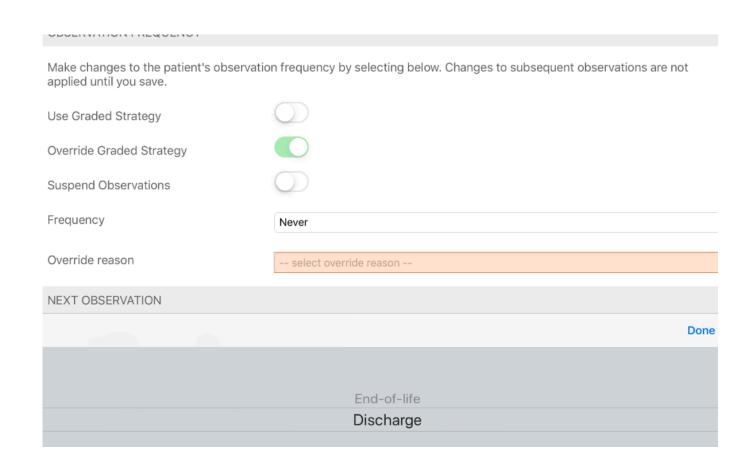
These two scenarios give examples of when observations are overriden.



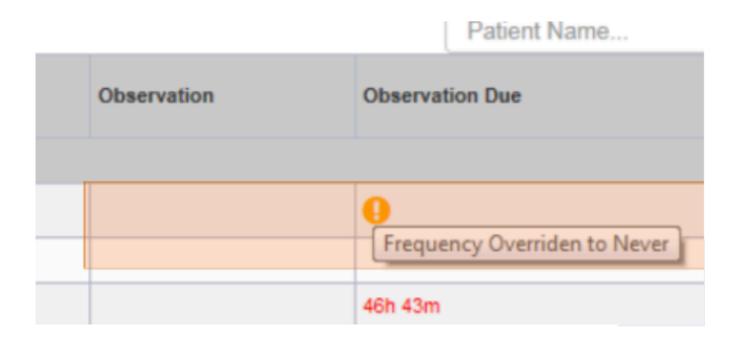
You will see an amber exclamation mark on the ewhiteboard for patients where the observation frequency has been overridden.



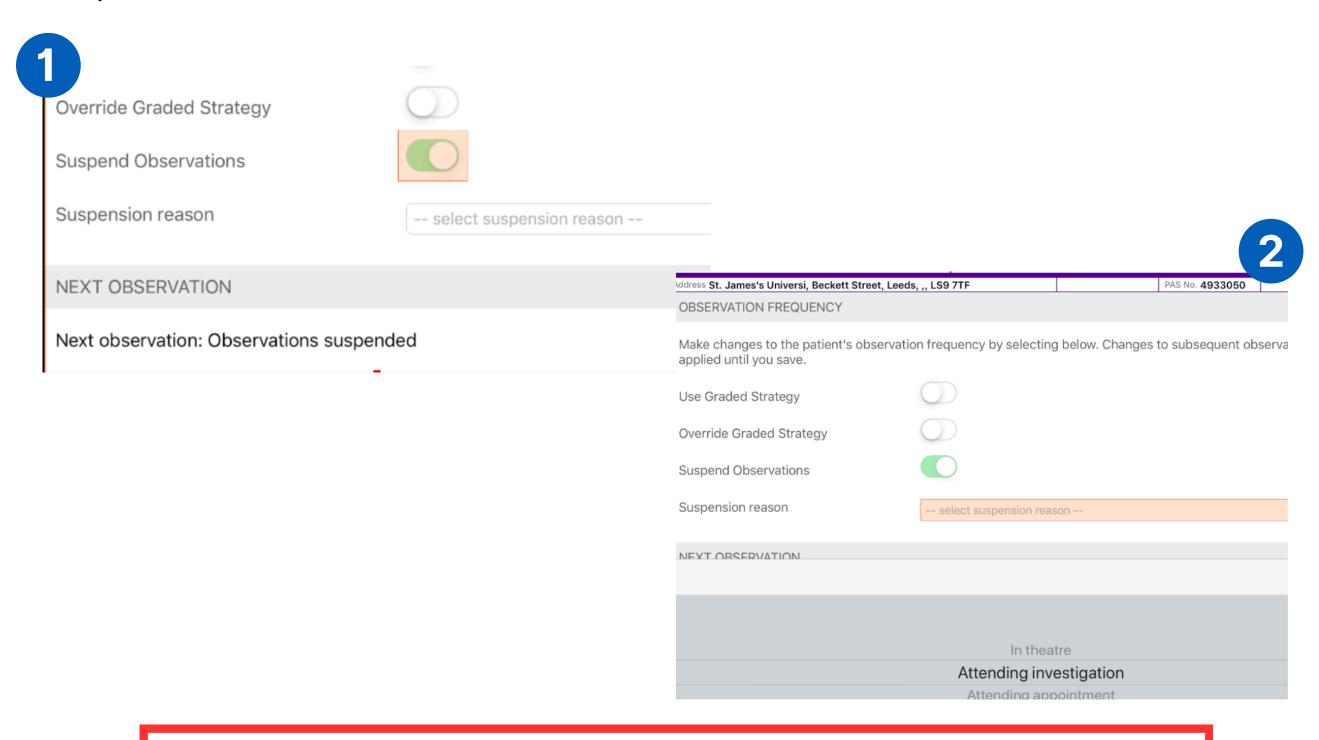
If you have selected an observation frequency as Never, Select an Override reason.



If you have overridden to Never, the observation column will be blank on the Ewhiteboard for that patient and there will be an amber exclamation mark in the Observations due column.



You can suspend observations by selecting the button and a suspension reason.



If you have suspended observations, once you take another reading, the frequency will revert back to the graded strategy. Also, if you suspend observations, the observation and observation due column will appear blank on the eWhiteboard.

Remember, to select save in the bottomright if any changes have been made in the settings.

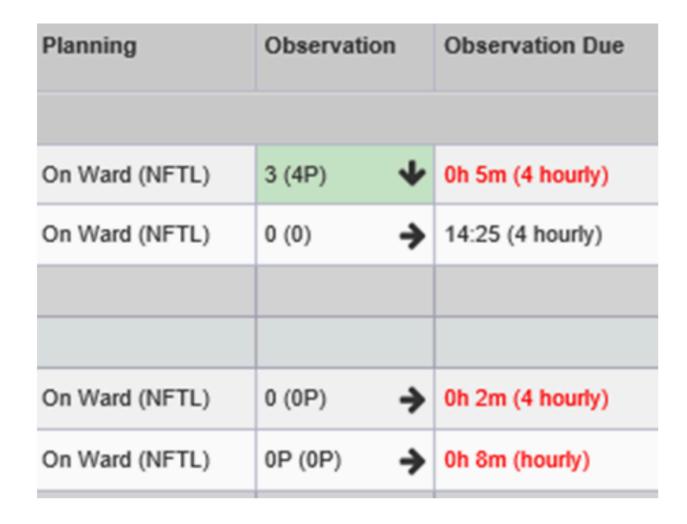


For further information please contact:

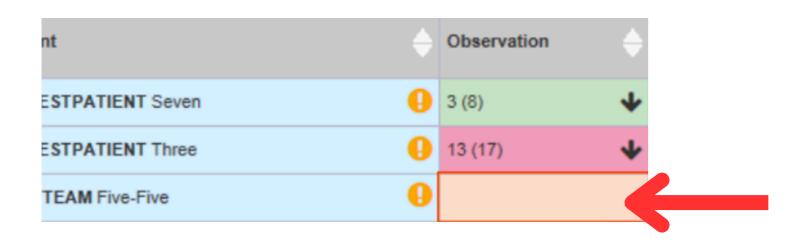
leedsth-tr.lmplementationTeam@nhs.net

# **Desktop View**

You can view observation results and when the observations are next due via the 'Observation' and 'Observation Due' columns in the ward view. These columns will also be displayed on the eWhiteboard.

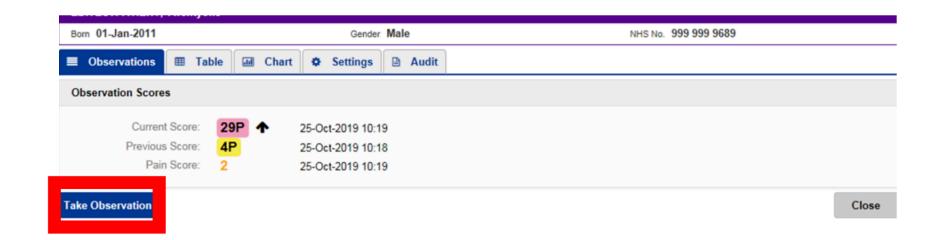


Only observations recorded during the current admission will be available via the ward view.



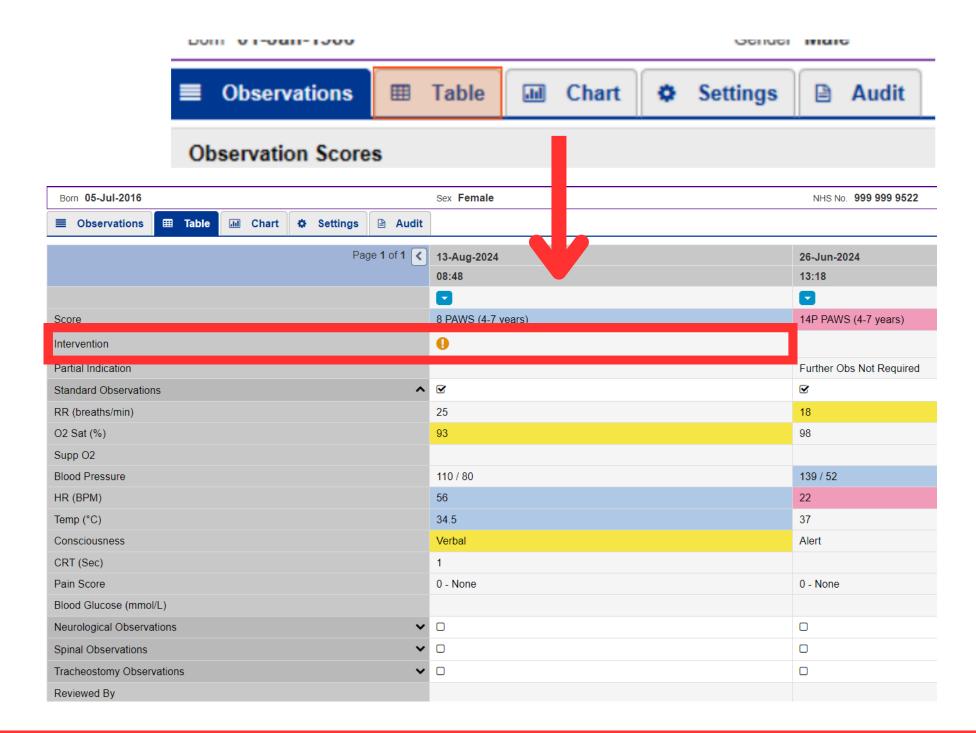
Via the Desktop, you can take an observation, amend the settings and view the Table, Chart and Audit. Select the cell of the patient you would like to view.

The first tab 'Observations' will let you know the patient's current and previous PAWS and their pain score. You are also able to take observations.

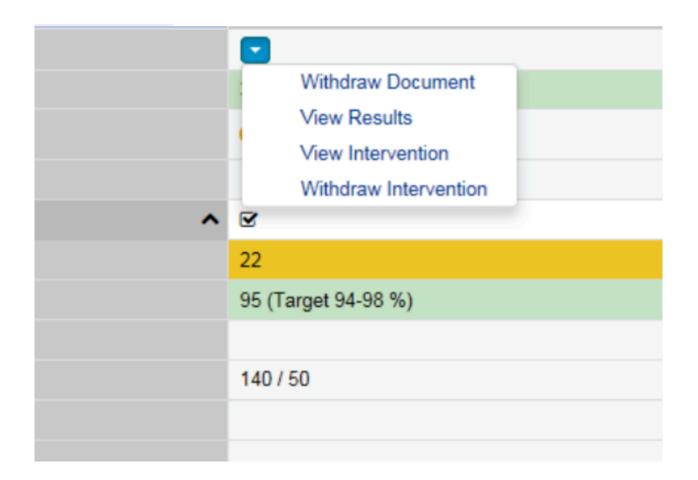


All observations should be recorded via the PPM+ Mobile app unless an iPad is unavailable.

The 'Table' tab will display all observations in a table view. You can expand or minimise the observations by selecting them on the left.



In desktop version of PPM+ in the 'Table' tab, if a set of observations has had an intervention completed for it, this is known if their is a ① in the Intervention row.

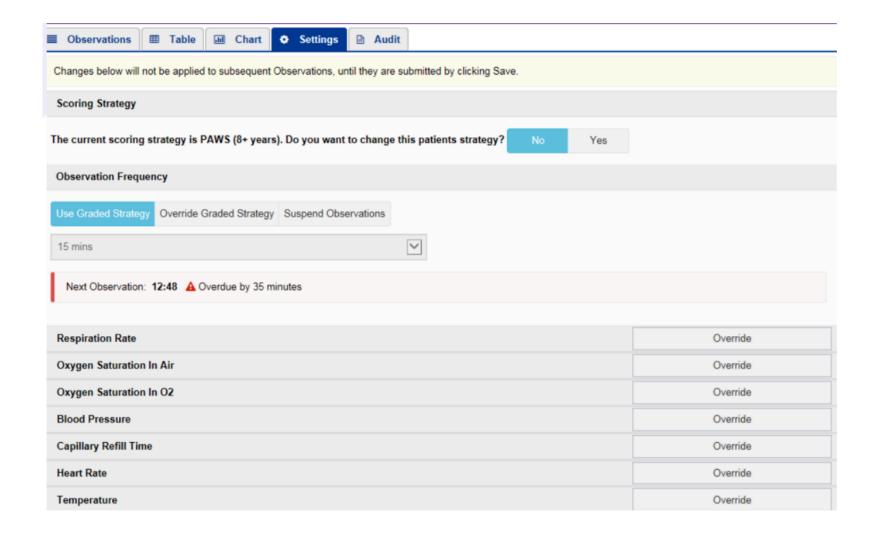


You also have the same options as the PPM+ mobile app to withdraw document, View results and view and withdraw interventions (where applicable) by selecting the blue arrow.

The 'Chart' tab will display the observations in a chart format with relevant colouring. You will also have the same customisation options as the PPM+ mobile app.

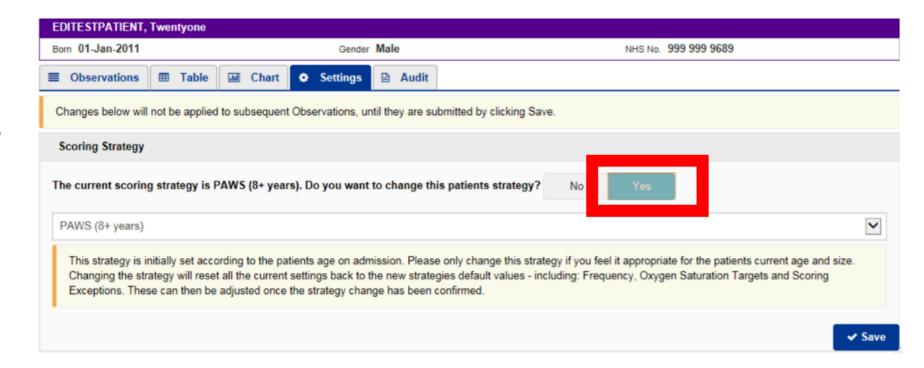


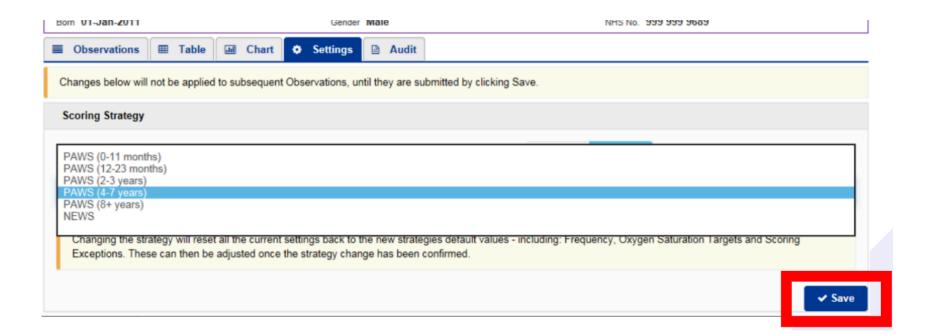
#### \*The Next 3 Pages Are For Qualified Staff Only\*



Also via the desktop view, you can change the scoring strategy and set exceptions in the 'Settings' tab.

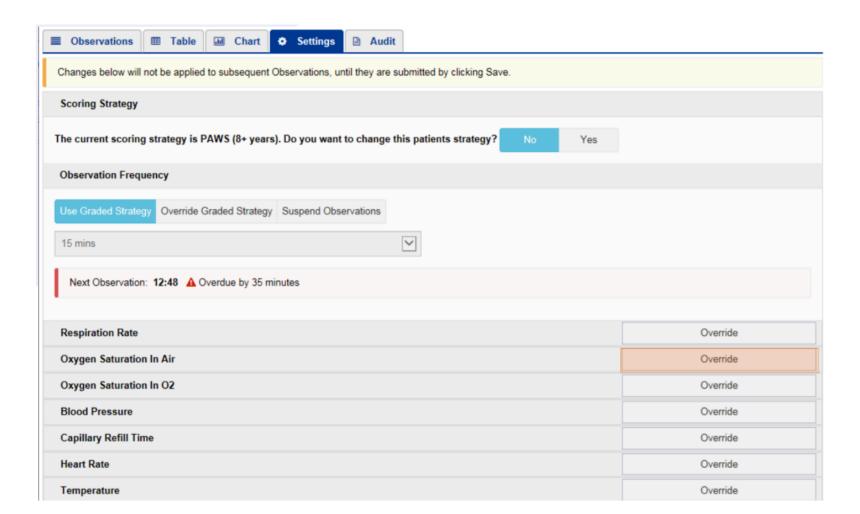
Select Yes, if you would like to change the PAWS scoring strategy.

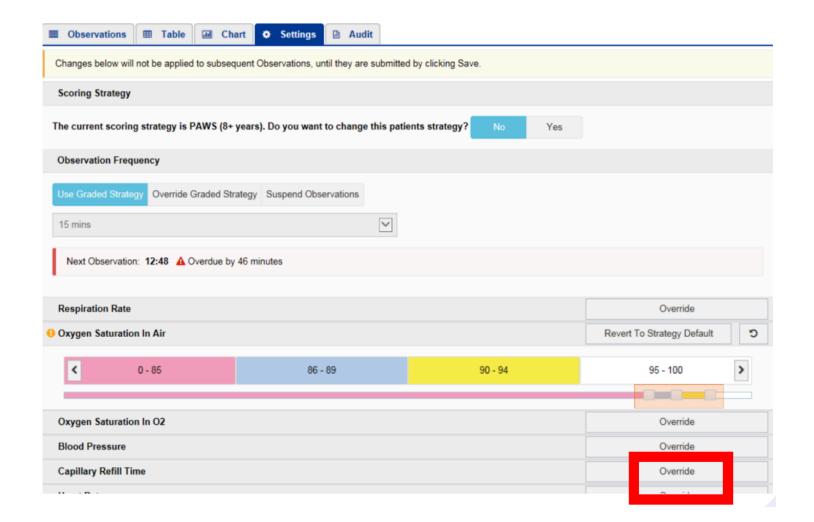




Select the strategy you would like to change it to and select save.

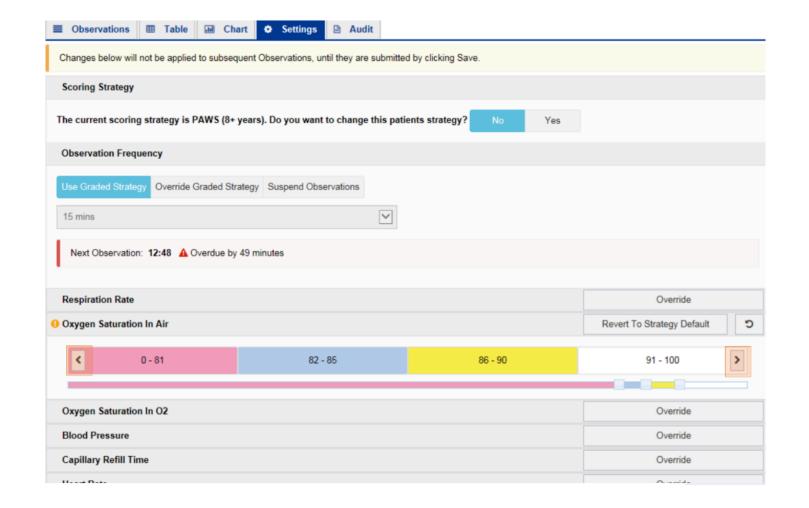
Observation Exceptions can be selected by clicking 'Override' next to the required observation e.g. Oxygen Saturation in Air.



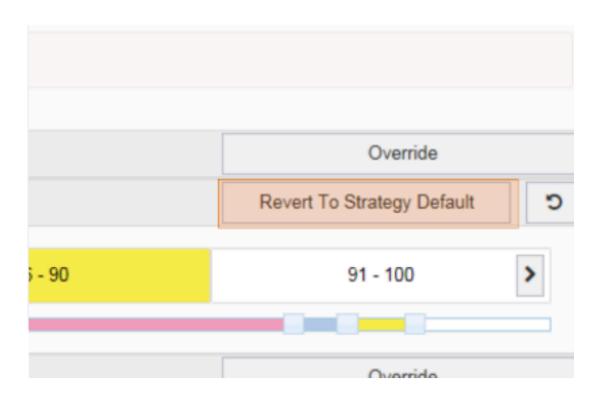


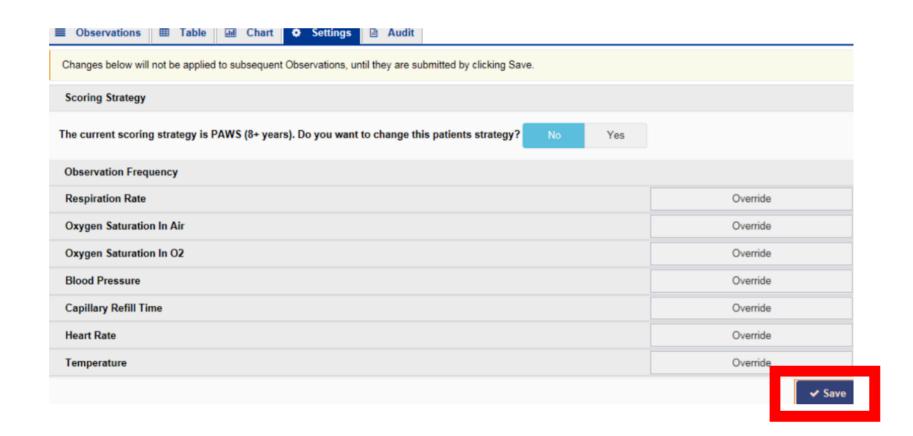
Use the sliders to set the required ranges for the parameter you want to override.

Alternatively, you can use the arrows to move all the ranges to the left or right.



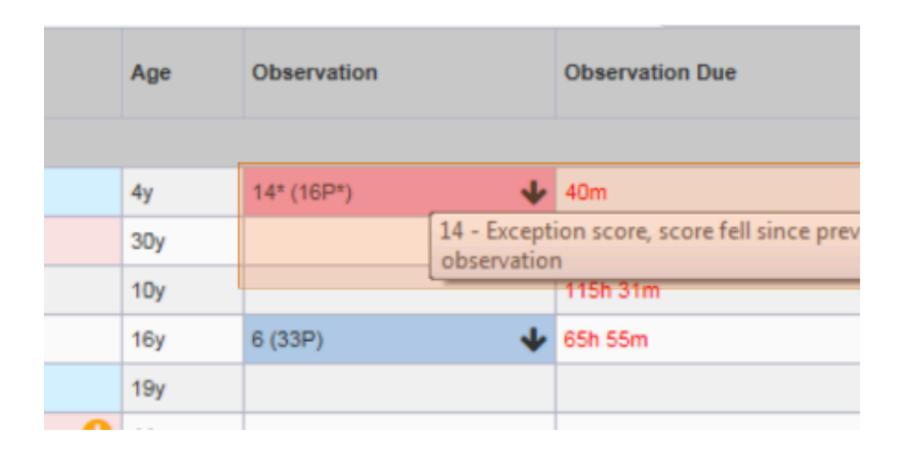
To revert to strategy default, select the button above the parameter slider.

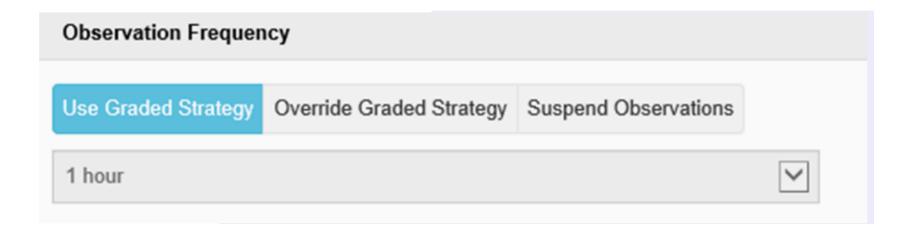




Make sure to select save to remember all of your changes.

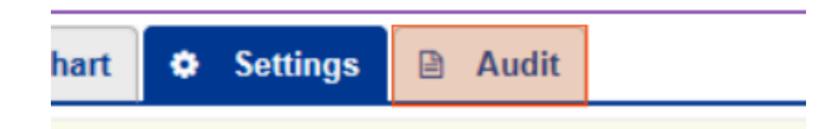
An observation with exceptions activated, will appear with an asterisk\* next to it on the ward view.



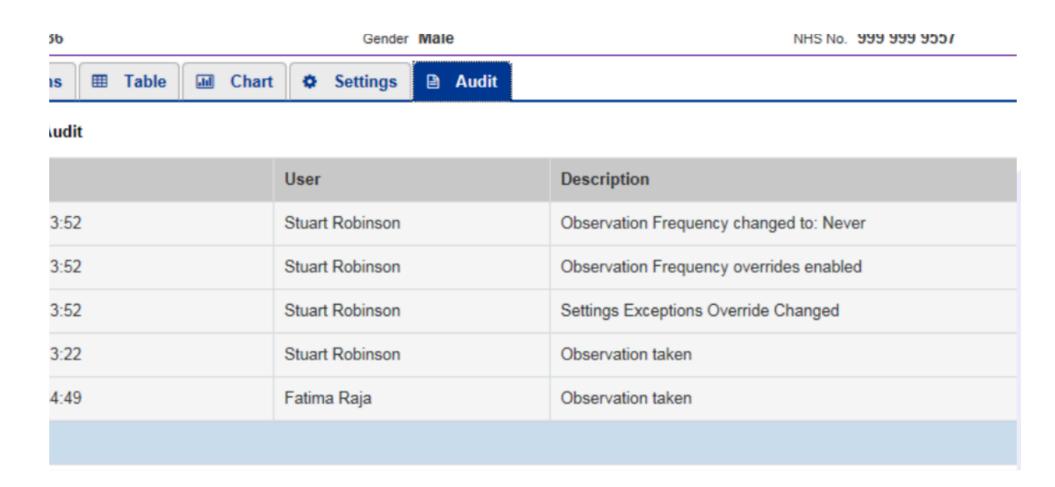


You can also override the graded strategy and suspend observations using the same customisation options as in the PPM+ mobile app.

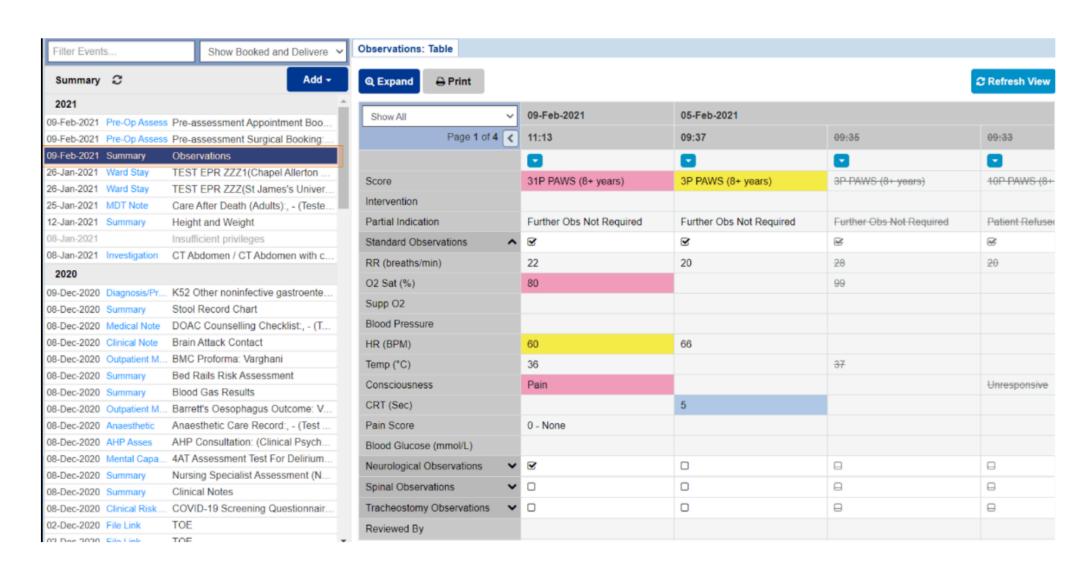
The final tab is an audit list for observations.



This will show changes such as, who has taken an observation, overridden a frequency, completed an intervention.



In the Single Patient View, you can view the observations in an aggregated table view by selecting 'observations' in the event list or searching Observations in the filter field.

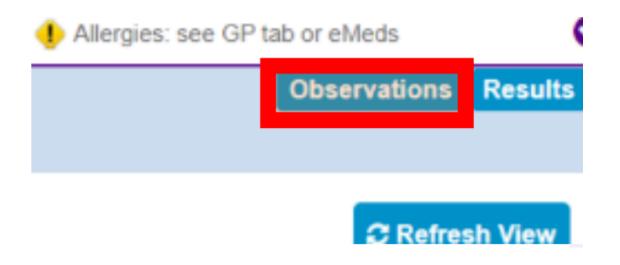


Also, if you click on 'Show All', you can filter the observations by date range.



If a patient is being transferred to a non-LTHT hospital, you can print the last 20 sets of observations by selecting the print button

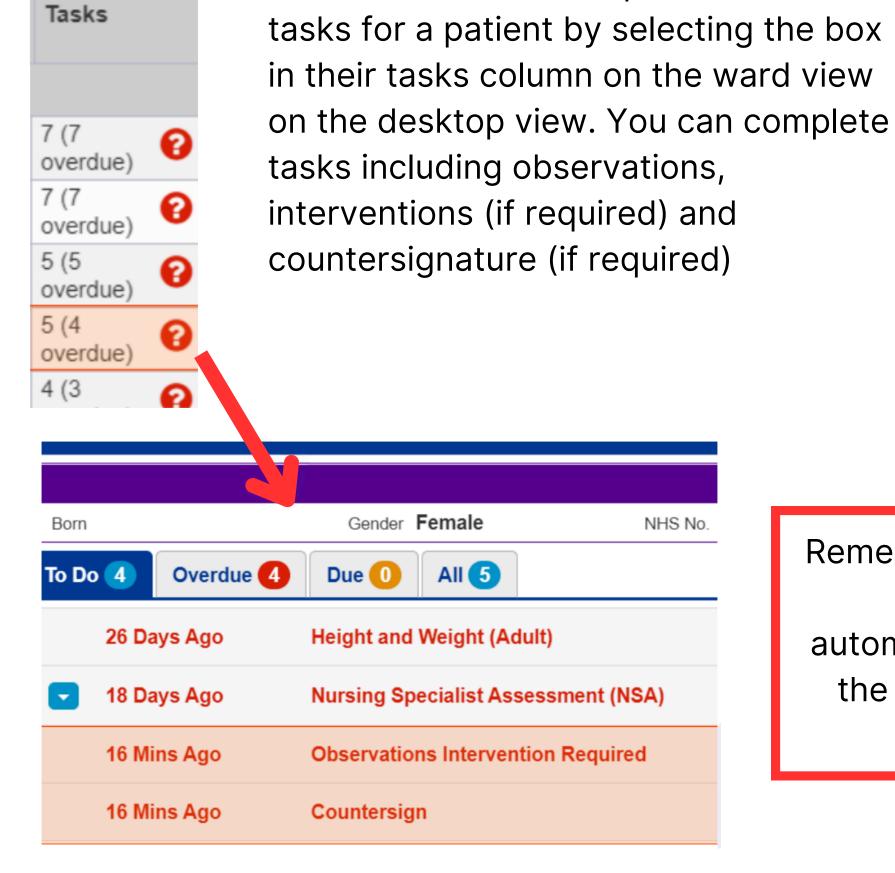




You can also display the observations in a chart view via the 'Observations' button in the top-right of the single patient view.

The Charts will be the same format as previously shown in the User Guide via the PPM+ mobile app.

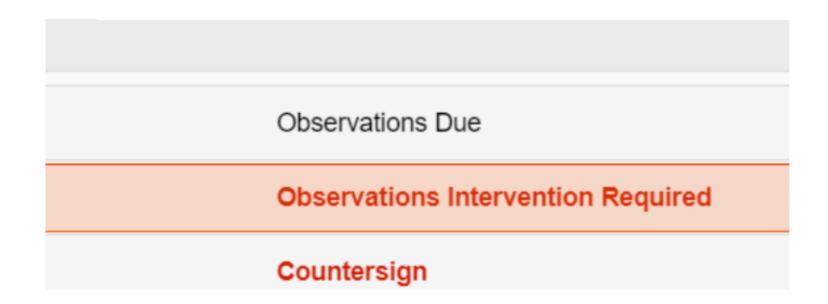
You can view and complete all the



Remember, a countersignature prompt will only be automatically generated when the observations are being recored on an Ipad.

For further information please contact:

If you have completed an observation via a desktop (only if an Ipad is unavailable), you can complete an intervention (if applicable) by selecting the task underneath the results.



If a non-registered member of staff has taken a set of observations via a Desktop and the countersignature is required a task will be shown underneath the results.



A registered member of staff can then countersign by signing into PPM+ either via a desktop or iPad and completing the Countersign Task. Remember, a countersignature prompt will only be displayed automatically when observation are recorded via an iPad.

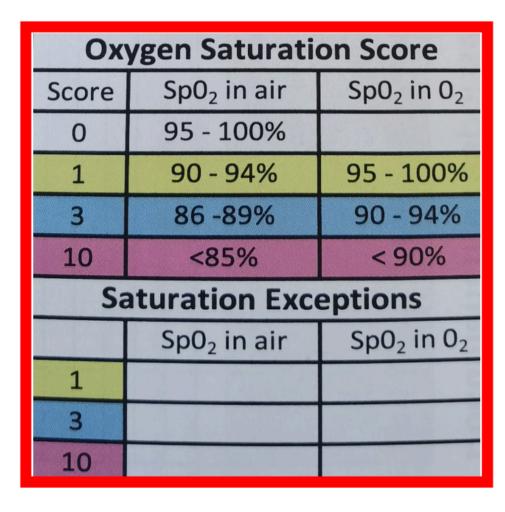
# **Exceptions and scoring strategy with patients** receiving O2 therapy

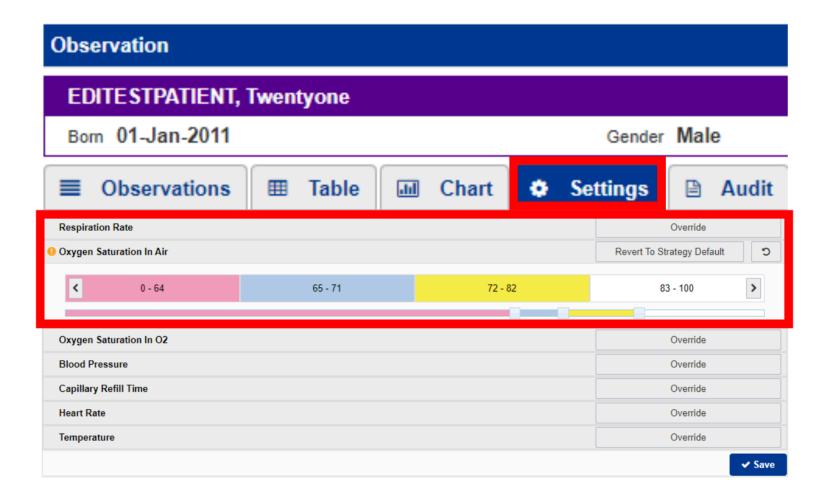
Oxygen is a medicine and must be prescribed when administered to patients.

- 1. Oxygen is a life saving drug for patients with low levels of oxygen (hypoxia).
- 2. Some patients may be harmed by too much oxygen, as this can cause an increase in carbon dioxide levels

# **Exceptions and scoring strategy with patients** receiving O2 therapy

Paediatric Advanced Warning Scores (PAWS) gives scores for SpO2 in air and on O2 Exceptions to these scores can be set, if deemed clinically appropriate, so that children with abnormal baseline values can still trigger alerts, if their condition changes.





On a paper PAWS chart the exceptions are documented in this section.

Within PPM+ exceptions are recorded here. (By clicking settings in the observations).

#### **Please note:**

When setting an exception to SpO2 on PPM+, it is not possible to a generate PAWS score >1 when SpO2 is above the target value. This might result in a lower than anticipated PAWS score in certain circumstances.

For example, if the patient has target SpO2 of 80%-85% but their actual SpO2 was 95%, this might be harmful and warrant an elevated PAWS score, but the system would record a maximum score of 1 for this SpO2 value.

Users should be aware of this anomaly with the PPM+ functionality and remember that any PAWS score does not replace clinical judgement in the clinical assessment of the deteriorating child.

# **Useful Contacts**

#### **Implementation Team**

Please contact the Implementation Team for Digital support & training on PPM+ functionalities.



leedsth-tr.lmplementationTeam@nhs.net

#### **IT Service Desk**

Please contact the **IT Service Desk** to:

- Reset your password.
- Report a problem you are having within PPM+ functionality.
- Report a data quality problem within PPM+.
- Request new user accounts for PPM+.
- Disable PPM+ accounts for any leavers from your department.



x26655



https://lth-dwp.onbmc.com

Please contact the IT Training Department at ITTraining.LTHT@nhs.net if you require further training on PPM+ or any other Clinical System.



PPM+ Help Site: https://www.ppmsupport.leedsth.nhs.uk/

For further information please contact: